



POSTAGE DUE MAIL STUDY GROUP

NOTICE TO ALL MEMBERS OF THE POSTAGE DUE MAIL STUDY GROUP
in connection with changes in UK and EU law – specifically in the UK, the Data Protection Act 1998 and the General Data Protection Regulation 2018.

YOUR PERSONAL DATA.

PDMSG stores data about its members including name, email, postal address, phone number, subscription payments and method. We have reviewed the purposes of our processing activities. We have checked that the processing is necessary for purpose of operating the Group and are satisfied that there is no other reasonable way to achieve that purpose. We have identified ‘Legitimate interests’ as being the appropriate lawful basis which applies to our activities and documented our decision to help us demonstrate compliance.

PDMSG PRIVACY STATEMENT.

Information supplied by you will be only be used by the Postage Due Mail Study Group lawfully, in accordance with the Data Protection Act 1998 and the General Data Protection Regulation 2018. We may use your information to provide you with membership services, for example:

- sending you the Journal and Newsletter (or the website password), details of meetings, other occasional news information and subscription renewals;
- to carry out any other obligations arising from your membership subscription;
- contacting you on matters arising directly from your membership or the Journal.

We will not share your data with any other member without your written consent. We will not share or sell your personal information to any third party. The retention periods for personal information will be reviewed annually. We will hold your personal information on hard addresscards, computers or memory stick our systems retained only in the direct ownership of the Group’s officers. You can check the information that we hold about you by emailing us at secretary.pdmsg@gmail.com If you advise us of any inaccuracies or if you instruct PDMSG that we may no longer retain your personal data we will delete or correct them promptly as appropriate.